



## Employment Opportunity

### Township of East Zorra-Tavistock Fire Prevention Officer/Inspector

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The Township of East Zorra-Tavistock is seeking applications for the position of a Fire Prevention Officer/Inspector. This position will report directly to the Township of East Zorra-Tavistock, Director of Fire and Protective Services (Fire Chief) and indirectly to the Rural Fire Services of Oxford County (RFSOC) Fire Chiefs.

#### Main Responsibilities:

- Conduct fire prevention inspections and orders for the Townships
- Prepare inspection orders, reports and other documentation for the Townships
- Assist with Public Education programs
- Assist to co-ordinate joint initiatives with other area Fire departments
- Conduct Fire cause and determination investigations and assist Office of the Ontario Fire Marshal and Emergency Management, as required

#### Knowledge/Skills:

- Knowledge of Community Risk Assessments and ability to complete as needed
- Physical ability to wear SCBA and respirator mask while performing work for long periods of time
- Relevant work experience in the fire service or fire safety industry conducting inspections
- Working knowledge of the Ontario Building Code in respect to Part 3 buildings on Fire & Life
- Safety Protection Systems, plans review examination and blueprint drawings
- Knowledge of Farm fire safety public education and associated fire risks of farms

This is a non-union full-time position, 35 hrs/week and includes a comprehensive benefit package and OMERS Pension Plan. The 2024 wage range for this position is \$68,596 – 80,698. A detailed job description can be obtained from the Township website. [www.ezt.ca/employment](http://www.ezt.ca/employment)

To apply, applicants are invited to submit a detailed resume and cover letter in confidence, no later than **4:30 pm on Friday July 19<sup>th</sup>, 2024 to the attention of:**

Scott Alexander  
Director of Fire & Protective Services (Fire Chief)  
Township of East Zorra-Tavistock  
90 Loveys St  
Hickson ON N0J 1L0  
[salexander@ezt.ca](mailto:salexander@ezt.ca)  
[www.ezt.ca](http://www.ezt.ca)

*We thank all applicants for applying and advise that only those selected for an interview will be contacted. Personal information is being collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act 1989, as amended, and will be used for employment assessment purposes only.*

*The Township of East Zorra-Tavistock is an Equal Opportunity Employer. Accommodations are available for all parts of the recruitment process, upon request.*