

SCHEDULE "A"
TO
BY-LAW 16-2019

CLASS OF PERMIT	TYPE OF CONSTRUCTION	BASE FEE <i>(payable upon receipt of application)</i>	ADJUSTMENT <i>(\$/sq.ft. or \$/1000's Gross Construction Value)</i>
RESIDENTIAL BUILDINGS			
New Residential Construction including Single Family Dwellings, Multiple Dwelling Units, Additions and Change of Use but Excluding Group C Retirement Homes <i>(see "Institutional Buildings" for Retirement Homes)</i>	Group C, Low Density Residential – Single Detached, or Semi/Duplex (New/Additions)	\$440.00	Base fee + \$0.67/ sq.ft. Occupied/Finished Floor Area <i>(see also Attached garages, decks - \$0.32/sq.ft. - no additional base fee added where attached to Dwelling)</i>
	Group C, Medium, High Density Residential – Triplexes, Multi-unit, Townhouses, Apartments or Group Homes (New/Additions)	\$630.00	Base fee + \$0.83/ sq.ft. Occupied/Finished Floor Area <i>(see also Attached garages and decks - \$0.32/sq.ft. - no additional base fee added where attached to Dwelling)</i>
Renovations to Residential Dwellings but Excluding Group C Retirement Homes <i>(see "Institutional Buildings" for Retirement Homes)</i>	Extensive Renovations / Alterations, Convert Dwelling, or Change of Use (adding suite(s))	\$300.00	Base fee +\$0.40/sq.ft. Finished Floor Area OR \$10/\$1000 gross estimated construction cost <i>(Discretion of C.B.O.)</i>
	Basic Renovations / Alterations under \$15,000 or <592 sq.ft. (55 sq.m.)	\$190.00	Base fee +\$0.20/sq.ft. Finished Floor Area OR \$7/\$1000 gross estimated construction cost <i>(Discretion of C.B.O.)</i>
Residential Accessory Buildings and Construction	Attached or Detached Garage / Carport / Shops & other Accessory Structures >592 sq.ft. (55 sq.m.)	\$190.00	Base fee +\$0.32/sq.ft. Building Area
	Decks / Residential Garden Sheds & Other Accessory Structures <592 sq.ft. (55 sq.m.)	\$190.00	Base fee +\$0.25/sq.ft. Building Area
	Accessory Building Renovations/ Alterations	\$50.00	Discretion of the C.B.O.
Pool Fence Permit	See Township of Norwich Fees by-law for adjusted fees		
Pools with decks	See Township of Norwich Fees by-law for adjusted fees + see deck construction adjustment rate (column 4)		
AGRICULTURAL BUILDINGS			
New/Add. Farm Buildings <i>(NMA / MDS evaluation required)</i>	New and Additions Animal and Poultry Housing Units	\$715.00	Base fee + \$0.14/ sq.ft. of Building Area
	New and Additions to Manure Storage Facilities	\$440.00	Base fee + \$0.06/ sq.ft. of Building Area
New/Add/Alteration to Farm Buildings <i>(NO NMA / MDS evaluation required)</i>	Hay Sheds, Implement Storage, Repair Shops, etc.	\$275.00	Base fee + \$0.08/ sq.ft. of Building Area
	Grain Bins, Silos, Horizontal Bunkers, Granaries etc., & Renovations/Change of Use to Existing Farm Buildings	\$165.00	Base fee + \$0.05/ sq.ft. of Building Area

CLASS OF PERMIT	TYPE OF CONSTRUCTION	BASE FEE <i>(payable upon receipt of application)</i>	ADJUSTMENT <i>(\$/sq.ft. or \$/1000's Gross Construction Value)</i>
INSTITUTIONAL BUILDINGS			
Institutional <i>(Group A & B and Group C Retirement Homes)</i>	New and Additions	\$1,000.00	Base fee + \$0.90/ sq.ft. of Building Area for Building area >500 sq.ft.
	Renovations / Alterations, Change of Use	\$632.50	Base fee + \$0.34/ sq.ft. of Building Area >500 sq.ft. OR \$11.83/\$1000 Gross Project Value <i>(Discretion of C.B.O.)</i>
COMMERCIAL BUILDINGS			
Commercial <i>(Group D & E)</i>	New and Additions	\$715.00	Base fee + \$0.61/ sq.ft. for Building area >500 sq.ft.
	Renovations / Alterations, Change of Use	\$440.00	Base fee + \$0.34/ sq.ft. of Building Area >500 sq.ft. OR \$8.40/\$1000 Gross Project Value <i>(Discretion of C.B.O.)</i>
INDUSTRIAL BUILDINGS			
Industrial <i>(Group 'F')</i>	New and Additions	\$715.00	Base fee + \$0.23/ sq.ft. for Building area >500 sq.ft.
	Renovations / Alterations, Change of Use	\$440.00	Base fee + \$0.17/ sq.ft. for Building area >500 sq.ft. OR \$11.13/\$1000 Gross Project Value <i>(Discretion of C.B.O.)</i>
SEWAGE SYSTEMS			
CLASS OF PERMIT		FEE <i>(payable upon receipt of application)</i>	
Classes IV and V - Small System (New or Replacement), Serving Building(s) of: - any occupancy, where Q<3000 L/day, - residential occupancy <5 bedrooms, <45 FU's, <6000 sq. ft., OR - non-residential occupancy with Occupant loads <150 persons.		\$650	
Class IV and V - Large System (New or Replacement) Serving Building(s) of: - any occupancy, where Q>3000 L/day, <10,000 L/day, - residential occupancy, >5 bedrooms, >45 FU's, >6000 sq. ft., OR - non-residential occupancy with occupant load >150 persons		\$1300	
Existing Class IV and V Systems – Repair, Alteration, Extension - includes tank replacement / repairs		\$450	
Class II and III System - New, Replacement, Alteration/Repair		\$350	

MISCELLANEOUS		
CLASS OF PERMIT	BASE FEE <i>(Admin. costs) payable upon receipt of application</i>	ADJUSTMENT <i>(\$/sq.ft. or \$/1000's Gross Construction Value)</i>
DEMOLITIONS	\$110.00	Base Fee + \$0.03/ sq.ft. where Engineer Review is required
SIGNS AND WOODSTOVES	\$110.00	Base Fee + \$0.03/ sq.ft. surface area for signs
CONDITIONAL PERMITS	\$330.00	Base Fee + \$0.03/ sq.ft.
DESIGNATED STRUCTURES (including Tents, Roof-mounted Solar Panels, Retaining Walls, etc. Excludes Wind Towers)	\$220.00	Base Fee + \$0.10/ sq.ft. where >2422 sq.ft. (225 sq.m.) or required to be engineered
WIND TOWERS	\$220.00	Base Fee + \$15/ft. height for Wind Towers measured from base to hub
OCCUPANCY PERMIT where >1 year after date of last requested inspection	\$220.00	N/A
MOVING BUILDING / TEMPORARY MOBILE HOME	\$220.00	Base Fee +\$0.34/sq.ft. Building Area OR \$10/\$1000 past first \$15,000
PERMIT RENEWAL / REVISIONS	\$192.50	NA
ADDITIONAL INSPECTIONS	\$150.00 for each additional inspection as required, paid by person/party so requesting <i>(Applied at the discretion of C.B.O.)</i>	
ENFORCEMENT CALL-BACKS (cost recovery) Where unnecessary and repeated call-backs are necessary for purposes of issuing a building permit, or other enforcement of compliance	\$150.00 per occurrence <i>(Applied at the discretion of C.B.O.)</i>	
CONSTRUCTION WITHOUT PERMIT Where construction of a building or structure has commenced prior to the submission of an application for a building permit	Double the regular fee amount determined as per appropriate category <i>(Applied at the discretion of C.B.O.)</i>	

DEPOSITS	
MUNICIPAL INFRASTRUCTURE WITHIN URBAN AND VILLAGE AREAS	<p>Damage Deposit shall be \$600.00 where no sidewalk is involved, \$1,200.00 where a sidewalk is in place and/or work is being done within the right of way.</p> <p>Damage Deposits will be returned upon verification by the Township Roads Superintendent or designate, subsequent to the completion of any work done on entrance culverts, curbs, gutters, or ditches that is deemed necessary and performed by the Corporation, less any amount that is expended by the municipality to make repairs or for cleanup.</p> <p>Where work has been done within the municipal lands, roads, etc., the deposit will be held for the period of one calendar year, after which the deposit becomes subject to the provisions below for extensions.</p> <p>Notwithstanding such an extension granted by the Township Roads Superintendent, a remaining balance of the deposit will become forfeit to the Corporation.</p> <p>NOTE: The Damage Deposit provisions are not applicable where the Corporation and applicant have entered into a subdivision agreement, severance agreement or site plan agreement that specifies the terms and conditions of a deposit for work done by the Corporation on lot grading, entrance culverts or ditches.</p>
LOT GRADING AND DRAINAGE DEPOSIT	<p>When an Engineered Lot Grading and Drainage Plan is required by the Chief Building Official, a deposit of \$750.00 dollars shall be made.</p> <p>Use of the Deposit may be deemed necessary when, in the opinion of the Chief Building Official;</p> <ul style="list-style-type: none"> • The lot grading (including topsoil) has not been completed in accordance with the approved Engineered Grading and Drainage plan and where the Chief Building Official receives confirmation of such non-conformance by the Engineer of record, or • Grass sodding has not been placed, or there is no established growth from seeding over the distribution area of a septic system within one year from the last date of inspection, or completion of construction of the system, whichever is the lesser. <p>The deposit may be used when the depositor does not complete the grading and drainage work in compliance with the Engineered Grading and Drainage plan, as approved in accordance with the issuance of a Building Permit. In such a case, the deposit shall be used in balance against the cost of any work to grade, drain, seed or sod the lot as necessary to conform to the approved plan, and the requirements of Building Code.</p> <p>REFUND OF DEPOSITS</p> <p>This deposit less any portion expended by the municipality to obtain compliance will be refunded upon receipt of verification of compliance with the plan from the Professional Engineer or Ontario Land Surveyor who developed the plan.</p> <p>The balance of the deposit remaining, if any, is refundable, without interest, when the construction is substantially completed and a final inspection of the construction has been completed in accordance with the Building Code requirements, and all entrance culverts approved by the Township Roads Superintendent.</p> <p>NOTE: The Lot Grading and Damage deposit provisions are not applicable where the Corporation and applicant have entered into a subdivision agreement, severance agreement or site plan agreement that specifies the terms and conditions of a deposit for work done by the Corporation on lot grading, entrance culverts or ditches.</p>

<p>BUILDING CONSTRUCTION AND INSPECTION DEPOSIT</p>	<p>The Building Construction and Inspection deposit is secured to ensure that all construction or demolition work commenced under a building or demolition permit is completed, inspected, and finalized in conformance with the provisions of this by-law, the Building Code, and the Act.</p> <p>All deposits are to be held to secure compliance with the provisions of the Building Code which describe the prescribed inspections, notice of intent to occupy, conditions to the issuance of an occupancy permit, and requirement to request final inspections.</p> <p>VALUE OF DEPOSITS REQUIRED (BY TYPE OF USE)</p> <p>Where a notice of intent and permit to occupy a building for the purposes of a new residential dwelling unit is required, a deposit of \$1000 dollars per building permit will be made.</p> <p>Where an occupancy or use permit is required for the purposes of establishing a new Industrial, Commercial or Institutional suite of occupancy, a deposit of \$500 dollars per suite will be made.</p> <p>Where an occupancy or use permit is required for the purposes of establishing a new Agricultural livestock housing unit or the use of a new nutrient storage facility, a deposit of \$500 dollars per building will be made.</p> <p>REFUND OF DEPOSITS</p> <p>This deposit, less any portion expended by the municipality in enforcement of compliance, will be refunded without interest upon:</p> <ul style="list-style-type: none"> • issuance of an Occupancy or Use Permit for the building under permit where applicable; and • confirmation of completion of a final inspection by a building inspector, noting that construction has been fully completed in compliance with the Act, the Building Code, and in accordance with the application documentation. <p>FORFEITURE OF DEPOSIT</p> <p>In the event that a building permit is revoked in accordance with Subsection 8.(10) of the Building Code Act, or where construction or demolition occurs in contravention of Subsection 8.(13) of the Building Code Act, the deposit shall be forfeited to the Corporation. The balance of the deposit shall be retained by the Corporation and dispensed to the Building Department Cost Stabilization Reserve Fund.</p>
<p>REQUEST FOR EXTENSION</p>	<p>The applicants shall have the right to request an extension to any of the time periods prescribed under the DEPOSITS section of Schedule “A” as described above, provided such requests are received in writing no later than thirty days prior to the set time period.</p> <p>The Chief Building Official will consider such requests made upon the merits of the explanation and may, upon his or her discretion, allow a refund of the deposit in part or in full, without interest.</p>