



## THE CORPORATION OF THE TOWNSHIP OF NORWICH

The Township of Norwich is now offering residents and businesses the opportunity to receive Property Tax Bills and Notices by e-mail as opposed to regular mail.

Receiving your Property Tax Bills by e-mail will allow you to receive bills as soon as they are ready and easily file these important documents electronically for future reference or use. This value added service to the residents of Norwich is environmentally friendly and will result in budget savings, as staff time spent packing bills and money being spent on postage and envelopes will no longer occur.

To sign-up for E-mail of Property Tax Bills/Notices, please provide the following information and authorization. You can email the completed form to [jmorrison@norwich.ca](mailto:jmorrison@norwich.ca), drop it off at the municipal office, or mail it through Canada Post to the address below.

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Roll Number: 3202-\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

E-mail address to be used for this purpose: \_\_\_\_\_

Please add [jmorrison@norwich.ca](mailto:jmorrison@norwich.ca) to your email safe contact list to ensure bills are sent directly to your inbox.

I/we authorize the Township of Norwich to transmit all future Property Tax Bills and Tax Notices to the e-mail address provided above. I/we understand that I/we will no longer receive Property Tax Bills or Notices by regular mail and that failure to receive a Property Tax Bill does not excuse the responsibility of payment of taxes, nor relieve the liability of penalty for late payments. I/we accept responsibility for contacting the municipality with any future change in my e-mail address.

The Township of Norwich may also utilize this email address for other notices and/or billings related to other municipal departments and/or services that may occur.

***Please be advised that the Township of Norwich requires that all registered owners to sign this form.***

***By signing this application, I/we acknowledge that I/we have read and understand all conditions.***

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Personal information on this form is collected pursuant to the *Municipal Information and Protection of Privacy Act*. Any questions related to the collection of this information should be directed to the Township Clerk, 285767 Airport Road, Norwich, Ontario, N0J 1P0.**