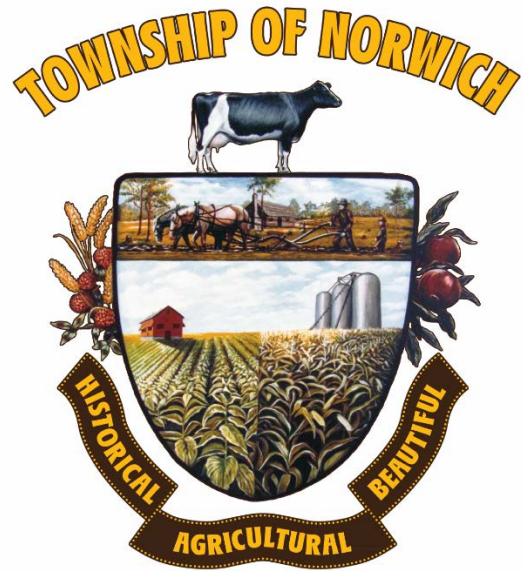


2018 OPERATING BUDGET



2018 OPERATING BUDGET

**APPROVED
MARCH 8, 2018**

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

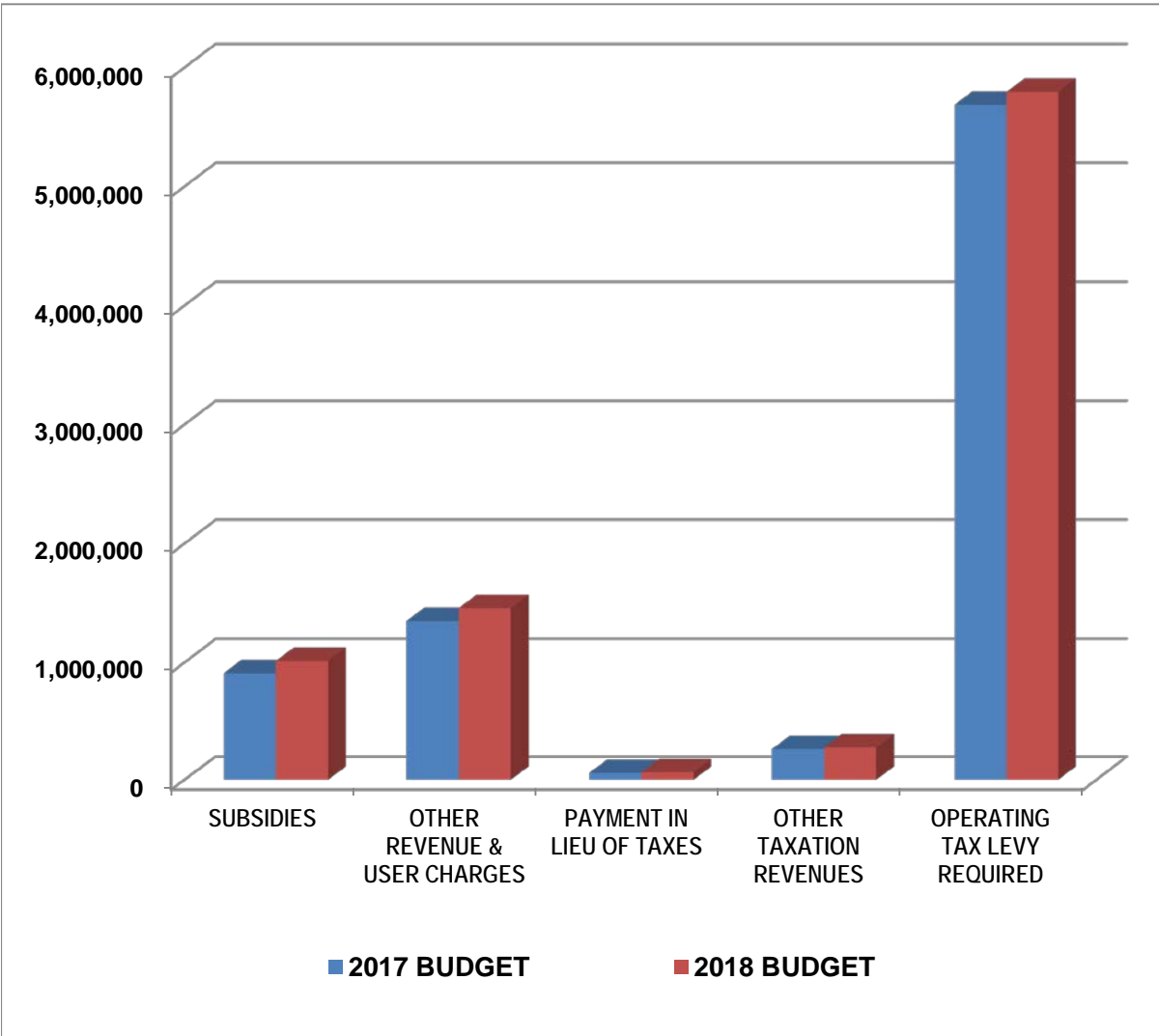
	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>	
<u>OPERATING TAX LEVY REQUIREMENT</u>			
OPERATING EXPENDITURES			
General Government	\$1,446,530	\$1,510,850	
Protective Services	2,580,178	2,769,568	
Transportation Services	2,342,625	2,418,680	
Health Services	634,000	613,870	
Recreation & Cultural Services	1,175,820	1,213,300	
Planning Services	<u>82,225</u>	<u>75,625</u>	
TOTAL OPERATING EXPENDITURES	<u>8,261,378</u>	<u>8,601,893</u>	4.12% Increase
OPERATING REVENUES			
Subsidies	(908,900)	(1,012,700)	
Other Revenue & User Charges	(1,347,373)	(1,455,323)	
Payment in Lieu of Taxes	(57,400)	(63,300)	
Other Taxation Revenues	<u>(261,678)</u>	<u>(275,200)</u>	
TOTAL OPERATING REVENUES	<u>(2,575,351)</u>	<u>(2,806,523)</u>	8.98% Increase
OPERATING TAX LEVY REQUIRED	<u>(\$5,686,027)</u>	<u>(\$5,795,370)</u>	
INCREASE FROM 2017 LEVY		<u>1.92%</u>	

THE TOWNSHIP OF NORWICH**2018 OPERATING BUDGET**

<u>SUMMARY OF OPERATING REVENUES</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
SUBSIDIES			
Ontario Municipal Partnership Fund	(\$833,000.00)	(\$833,000)	(\$943,200)
Community Policing / RIDE Grants	(36,663.61)	(36,000)	(36,000)
FCM - Asset Management	(8,299.54)	0	0
Drainage	(23,258.05)	(25,000)	(25,000)
Grants - Canada Day	(1,500.00)	(8,000)	(1,500)
Grants - Recreation	<u>(18,388.03)</u>	<u>(6,900)</u>	<u>(7,000)</u>
	<u>(921,109.23)</u>	<u>(908,900)</u>	<u>(1,012,700)</u>
OTHER REVENUE & USER CHARGES			
Investment Income	(143,507.51)	(142,500)	(142,500)
Licenses & Permits	(382,166.90)	(237,200)	(298,800)
Fines	(1,475.00)	(1,000)	(1,000)
Transfers from Reserves	(10,500.0)	(26,500)	(48,150)
Donations	(17,458.95)	(10,000)	(10,000)
Rents / Services Charges / Other Revenues			
- General Administration	(17,222.54)	(17,500)	(17,500)
- Protective Services	(51,218.64)	(42,250)	(47,300)
- Transportation Services	(46,683.23)	(51,823)	(52,223)
- Health Services	(477,333.18)	(477,500)	(487,500)
- Recreation & Culture Services	(332,052.62)	(323,400)	(331,100)
- Planning Services	<u>(23,374.94)</u>	<u>(17,700)</u>	<u>(19,250)</u>
	<u>(1,502,993.51)</u>	<u>(1,347,373)</u>	<u>(1,455,323)</u>
PAYMENT IN LIEU OF TAXES			
Canada-Post Office	(9,861.99)	(10,200)	(9,800)
Hydro One	(2,854.49)	(3,100)	(2,800)
Liquor Control Board of Ontario	(2,199.69)	(2,200)	(2,200)
Ontario Municipal Tax Assistance	(5,528.62)	(4,400)	(5,500)
Municipal Enterprises-County	<u>(43,782.68)</u>	<u>(37,500)</u>	<u>(43,000)</u>
	<u>(64,227.47)</u>	<u>(57,400)</u>	<u>(63,300)</u>
OTHER TAXATION REVENUES			
Supplementary Taxes	(175,712.08)	(100,000)	(120,000)
Railway Right-of-Way/Utility Corridors	(8,763.39)	(8,500)	(8,700)
Penalty & Interest on Taxes	(133,120.28)	(135,000)	(132,000)
B.I.A. Levy	(14,500.00)	(14,500)	(14,500)
Woodstock Boundary Adjustment Revenue	<u>(3,678.76)</u>	<u>(3,678)</u>	<u>0</u>
	<u>(335,774.51)</u>	<u>(261,678)</u>	<u>(275,200)</u>
OPERATING TAX LEVY REQUIRED	<u>(5,686,027.04)</u>	<u>(5,686,027)</u>	<u>(5,795,370)</u>
TOTAL OPERATING REVENUES	<u>(\$8,510,131.76)</u>	<u>(\$8,261,378)</u>	<u>(\$8,601,893)</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

SUMMARY OF OPERATING REVENUES

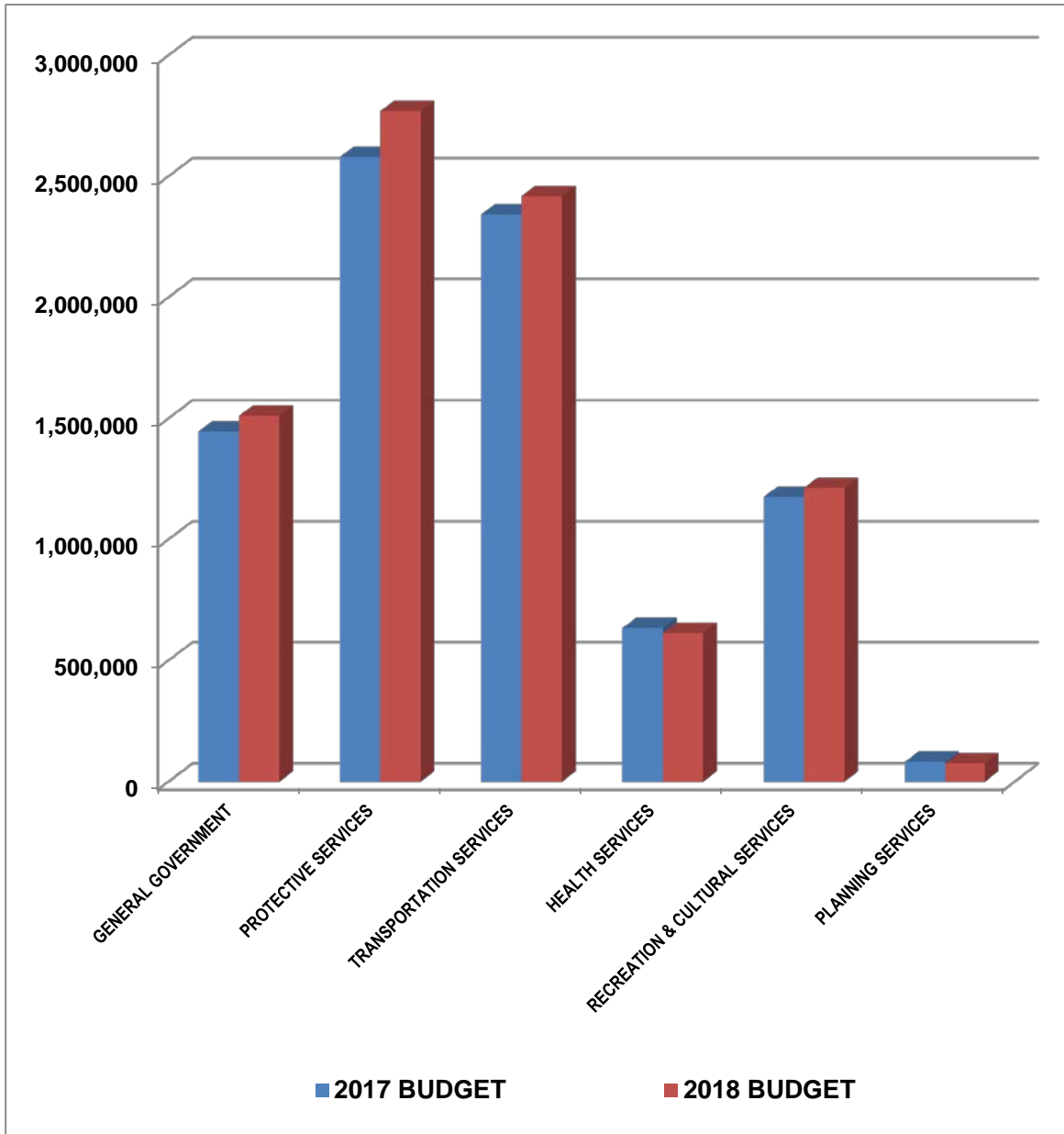


THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>SUMMARY OF OPERATING EXPENSES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
GENERAL GOVERNMENT			
Members of Council	\$157,410.15	\$165,780	\$163,500
Elections	6,459.09	7,100	31,500
General Administration	1,244,663.74	1,217,650	1,259,550
Municipal Office Building	40,261.00	47,000	47,300
Occupational Health & Safety	<u>4,910.04</u>	<u>9,000</u>	<u>9,000</u>
	<u>1,453,704.02</u>	<u>1,446,530</u>	<u>1,510,850</u>
PROTECTIVE SERVICES			
Fire & By-Law Services	839,561.85	803,000	902,850
Policing Services	1,455,394.17	1,475,628	1,497,768
Animal Control Services	11,834.67	18,550	19,000
Building Services	<u>325,020.86</u>	<u>283,000</u>	<u>349,950</u>
	<u>2,631,811.55</u>	<u>2,580,178</u>	<u>2,769,568</u>
TRANSPORTATION SERVICES			
Operations / Maintenance	1,846,050.73	1,835,775	1,875,200
General Administration	221,568.13	207,200	209,880
Street Lights	83,811.00	77,500	85,000
Drainage	283,355.43	221,650	248,100
Environment	<u>32.98</u>	<u>500</u>	<u>500</u>
	<u>2,434,818.27</u>	<u>2,342,625</u>	<u>2,418,680</u>
HEALTH SERVICES			
Medical Centre	610,435.38	616,050	594,250
Cemeteries	<u>19,174.81</u>	<u>17,950</u>	<u>19,620</u>
	<u>629,610.19</u>	<u>634,000</u>	<u>613,870</u>
RECREATION & CULTURAL SERVICES			
Administration & Recreation Programs	315,331.71	312,750	321,600
Parks	179,504.01	153,600	180,900
Norwich Community Centre / Arena	496,118.82	526,150	525,850
Recreation Centres / Community Halls	52,052.18	70,450	68,050
Pool-Otterville	105,291.65	98,400	104,450
Horse Barn & Track	860.04	950	0
Libraries	<u>9,644.23</u>	<u>13,520</u>	<u>12,450</u>
	<u>1,158,802.64</u>	<u>1,175,820</u>	<u>1,213,300</u>
PLANNING SERVICES			
Planning	1,951.32	11,200	11,250
Economic Development	46,482.04	46,450	49,800
Municipal Heritage Committee	1,975.00	2,075	2,075
Health & Wellness Advisory Committee	0.00	1,000	0
Canada Day Committee	<u>20,533.89</u>	<u>21,500</u>	<u>12,500</u>
	<u>70,942.25</u>	<u>82,225</u>	<u>75,625</u>
TOTAL OPERATING EXPENDITURES	<u>\$8,379,688.92</u>	<u>\$8,261,378</u>	<u>\$8,601,893</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

SUMMARY OF EXPENDITURES



THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>GENERAL GOVERNMENT</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>MEMBERS OF COUNCIL</u>			
Salaries	\$92,361.21	\$93,000	\$94,000
Payroll Burden	3,124.42	3,100	3,200
Books/Subscriptions	0.00	600	600
Trophies / Awards	0.00	300	300
Mileage / Travel Expenses	1,350.45	2,500	2,500
Meals / Meetings	989.24	1,500	1,500
Conferences	7,091.55	7,500	7,500
Membership	3,169.97	3,100	3,300
Mayor's Expense Allowance	0.00	300	300
Training	0.00	500	500
Misc. Expense	945.77	2,000	1,500
Community Grants Program	<u>48,377.54</u>	<u>51,380</u>	<u>48,300</u>
<u>TOTAL MEMBERS OF COUNCIL</u>	<u>\$157,410.15</u>	<u>\$165,780</u>	<u>\$163,500</u>

<u>GENERAL GOVERNMENT</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>ELECTIONS</u>			
Materials & Supplies	\$0.00	\$0	\$17,900
Mileage / Travel Expenses	0	0	1,000
Advertising & Notices	0	0	2,600
Professional Services	1,144.80	1,150	9,200
Misc. Expense	114.29	750	800
Transfer to Reserves (<i>Future Election</i>)	<u>5,200.00</u>	<u>5,200</u>	<u>0</u>
	6,459.09	7,100	31,500
Transfers from Reserves	<u>0</u>	<u>0</u>	<u>-24,400</u>
<u>TOTAL ELECTION EXPENSES</u>	<u>\$6,459.09</u>	<u>\$7,100</u>	<u>\$7,100</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>GENERAL GOVERNMENT</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>GENERAL ADMINISTRATION</u>			
Salaries	\$595,566.93	\$600,000	\$600,000
Payroll Burden	183,247.53	186,000	190,500
Office Supplies	19,972.48	16,000	18,500
Tax Billing Expenses	696.29	700	750
Subscriptions / Publications	0.00	300	300
Trophies & Awards	87.50	250	250
Donations / Flowers / Etc.	140.94	500	500
Employee Recognition	1,664.94	1,000	1,500
Municipal Insurance	185,617.87	190,000	192,500
Telephone	5,992.57	8,200	7,000
Mileage	2,957.81	2,500	3,000
Postage / Courier	15,668.36	15,000	15,000
Meals / Meetings	105.04	500	500
Conferences	3,484.72	5,000	5,000
Memberships	5,367.76	5,100	5,500
Office Equipment Maintenance	299.63	500	500
IT Maintenance	38,004.44	45,000	45,000
Office Equipment Rental	3,683.99	3,500	3,750
Advertising / Notices	1,510.00	3,000	2,500
Professional Services: Audit	22,081.92	22,000	23,000
Professional Services: Legal	7,818.61	15,000	15,000
Professional Services: Consulting	305.28	1,000	1,000
Training / Education	1,594.25	7,500	7,500
Misc. Expense	2,962.42	2,000	2,000
Bank Charges	9,431.17	9,100	10,000
Tax Write-Offs	121,401.29	63,000	93,500
Transfer to Reserves - Insurance	<u>15,000.00</u>	<u>15,000</u>	<u>15,000</u>
	<u>1,244,663.74</u>	<u>1,217,650</u>	<u>1,259,550</u>
Tax Certificates	(9,950.00)	(10,000)	(10,000)
Lottery Licenses	(1,172.40)	(5,000)	(2,000)
Marriage Licenses	(840.00)	(1,500)	(1,000)
Burial Permits	(500.00)	(400)	(500)
Municipal Licenses	(300.00)	(300)	(300)
Investment Income / Interest Earned	(143,507.51)	(142,500)	(142,500)
Misc. Revenue	(7,272.54)	(7,500)	(7,500)
Transfers from Reserves	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>(163,542.45)</u>	<u>(167,200)</u>	<u>(163,800)</u>
<u>TOTAL GENERAL ADMINISTRATION</u>	<u>\$1,081,121.29</u>	<u>\$1,050,450</u>	<u>\$1,095,750</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>GENERAL GOVERNMENT</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>MUNICIPAL OFFICE BUILDINGS</u>			
Salaries	\$2,876.04	\$2,500	\$3,000
Payroll Burden	1,068.09	1,000	1,200
Cleaning /Maintenance Supplies	517.83	600	600
Heat / Hydro	16,895.78	19,500	19,000
Water	1,516.11	2,100	2,000
Maintenance & Repairs - Building	4,785.24	5,000	5,000
Maintenance & Repairs - Grounds	2,448.03	6,000	5,000
Contracted Services: Cleaning	9,158.41	9,300	10,300
Garbage Pickup	551.80	500	600
Security	443.67	400	500
Misc. Expense	<u>0.00</u>	<u>100</u>	<u>100</u>
<i>TOTAL MUNICIPAL OFFICE BUILDING</i>	<u>\$40,261.00</u>	<u>\$47,000</u>	<u>\$47,300</u>

<u>GENERAL GOVERNMENT</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>OCCUPATIONAL HEALTH & SAFETY</u>			
Materials & Supplies	\$623.51	\$750	\$750
Mileage / Travel Expenses	0.00	500	500
Meals	77.99	100	100
Training - Committee	211.85	3,500	3,500
Training - All Staff (<i>WebWSIT Program</i>)	3,983.90	4,000	4,000
Misc. Expense	<u>12.79</u>	<u>150</u>	<u>150</u>
<i>TOTAL OCCUPATIONAL HEALTH & SAFETY</i>	<u>\$4,910.04</u>	<u>\$9,000</u>	<u>\$9,000</u>

<i>TOTAL GENERAL GOVERNMENT</i>	<u>\$1,290,161.57</u>	<u>\$1,279,330</u>	<u>\$1,322,650</u>
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THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>PROTECTIVE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>FIRE & BY-LAW SERVICES</u>			
<u>FIRE ADMINISTRATION</u>			
Salaries	\$136,919.73	\$132,500	\$141,500
Payroll Burden	40,716.63	39,000	41,500
Emergency Control Group	642.03	1,000	1,000
Office Supplies	277.83	350	350
Operating Equipment & Supplies	2,698.33	2,000	2,700
Subscriptions / Publications	362.30	500	500
Fuel & Oil	2,804.08	2,250	2,500
Insurance	1,960.12	1,800	2,000
Telephone	677.23	1,100	800
Mileage / Travel Expenses	43.77	200	200
Postage / Courier	662.90	700	700
Meals	293.24	500	500
Conferences	1,269.12	2,000	2,000
Memberships	1,070.28	1,000	1,200
Vehicle Maintenance & Repair	3,084.66	800	1,500
Advertising & Notices	509.76	1,200	1,200
Professional Services-Other	461.30	3,500	3,500
Communication Agreements	5,428.67	3,500	8,000
Dispatching Fees	27,120.00	27,500	28,500
Fire Prevention	895.67	2,500	2,500
Training / Education	2,511.95	2,000	2,100
Misc. Expense	<u>508.12</u>	<u>500</u>	<u>500</u>
	<u>230,917.72</u>	<u>226,400</u>	<u>245,250</u>
Revenue - Fire Calls/MVC's	(41,739.41)	(35,000)	(40,000)
Donations	(1,500.00)	0	(1,200)
Misc. Revenue	<u>(2,854.23)</u>	<u>(500)</u>	<u>(500)</u>
	<u>(46,093.64)</u>	<u>(35,500)</u>	<u>(41,700)</u>
<u>TOTAL FIRE ADMINISTRATION</u>	<u>184,824.08</u>	<u>190,900</u>	<u>203,550</u>
<u>TOTAL FIRE STATIONS (Page 7a)</u>	<u>582,630.03</u>	<u>520,550</u>	<u>608,850</u>
<u>TOTAL BY-LAW SERVICES (Page 7b)</u>	<u>24,539.10</u>	<u>44,550</u>	<u>39,000</u>
<u>TOTAL FIRE & BY-LAW SERVICES</u>	<u>\$791,993.21</u>	<u>\$756,000</u>	<u>\$851,400</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>PROTECTIVE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>FIRE & BY-LAW SERVICES</u>			
<u>FIRE STATIONS</u>			
Salaries & Wages	372,262.06	315,000	388,000
Payroll Burden	29,069.17	27,000	34,000
Cleaning / Maintenance Supplies	88.00	750	750
Operating Equipment & Supplies	18,163.60	15,000	15,500
Fuel & Oil	9,930.65	7,000	10,000
Uniforms	3,032.89	4,500	4,500
Heat	6,026.73	10,000	8,000
Hydro	17,893.80	22,500	20,000
Water	1,341.79	1,800	1,800
Telephone	4,646.54	4,700	4,900
Mileage / Travel Expenses	10,196.06	9,000	11,000
Meals	396.04	500	500
Maintenance & Repairs: Building	12,660.66	12,000	12,500
Maintenance & Repairs: Grounds	481.74	1,000	1,000
Maintenance & Repairs: Equipment	14,195.82	22,000	22,000
Maintenance & Repairs: Radio	4,365.68	4,000	4,500
Maintenance & Repairs: Vehicles	56,266.46	35,000	40,000
Maintenance of Protective Clothing	8,675.96	6,000	4,500
Contracted Services: Cleaning	3,252.29	3,600	3,900
Garbage Pick-Up	594.50	600	650
Snow Removal	4,512.46	5,000	5,000
Sewage	800.01	1,100	1,100
Grass Cutting	2,666.10	2,500	3,000
Training	11,226.52	20,000	20,000
Misc. Expense	<u>384.50</u>	<u>500</u>	<u>500</u>
	<u>593,130.03</u>	<u>531,050</u>	<u>617,600</u>
Transfers from Reserves (Training Reserve)	<u>(10,500.00)</u>	<u>(10,500)</u>	<u>(8,750)</u>
	<u>(10,500.00)</u>	<u>(10,500)</u>	<u>(8,750)</u>
<u>TOTAL FIRE STATIONS</u>	<u>\$582,630.03</u>	<u>\$520,550</u>	<u>\$608,850</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>PROTECTIVE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>FIRE & BY-LAW SERVICES</u>			
<u>BY-LAW SERVICES</u>			
Salaries	\$11,951.63	\$20,000	\$12,500
Payroll Burden	3,566.23	5,300	3,650
Office Supplies	399.42	200	300
Fuel & Oil	0.00	400	400
Telephone	0.00	200	200
Mileage / Travel Expenses	0.00	50	50
Postage / Courier	0.00	150	150
Vehicle Maintenance & Repair	0.00	150	150
Advertising & Notices	262.54	1,000	750
Professional Services: Legal	4,286.73	10,000	10,000
Contracted Services: Commissionaires	5,234.55	6,500	10,500
Agreements-MTO	0.00	600	600
Training / Education	313.00	500	500
Misc. Expense	<u>0.00</u>	<u>500</u>	<u>250</u>
	<u>26,014.10</u>	<u>45,550</u>	<u>40,000</u>
By-Law Fines	(240.00)	(500)	(500)
Parking Tickets	(1,235.00)	(500)	(500)
Misc. Revenue	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>(1,475.00)</u>	<u>(1,000)</u>	<u>(1,000)</u>
<u>TOTAL BY-LAW SERVICES</u>	<u>\$24,539.10</u>	<u>\$44,550</u>	<u>\$39,000</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>PROTECTIVE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>POLICING SERVICES</u>			
Salaries & Wages	\$103.64	\$300	\$300
Payroll Burden	33.57	100	100
Heat	925.04	1,300	1,200
Hydro	2,621.93	4,000	3,500
Water	255.74	400	400
Maintenance & Repairs: Building	172.99	750	1,500
Maintenance & Repairs: Grounds	231.25	300	300
Police Services Board	9,282.11	11,000	12,000
Contracted Services: Cleaning	2,136.94	2,250	2,500
Community Police Force	1,437,313.92	1,452,728	1,473,468
Snow Removal	2,005.94	2,000	2,000
Sewage	311.10	400	400
Misc. Expense	<u>0.00</u>	<u>100</u>	<u>100</u>
	<u>1,455,394.17</u>	<u>1,475,628</u>	<u>1,497,768</u>
Provincial Grants - Community Policing/RIDE	<u>(36,663.61)</u>	<u>(36,000)</u>	<u>(36,000)</u>
	<u>(36,663.61)</u>	<u>(36,000)</u>	<u>(36,000)</u>
<u>TOTAL POLICING SERVICES</u>	<u>\$1,418,730.56</u>	<u>\$1,439,628</u>	<u>\$1,461,768</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>PROTECTIVE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>ANIMAL CONTROL SERVICES</u>			
Dog Tag Costs	\$297.37	\$300	\$400
Postage & Courier	978.69	1,600	1,500
Advertising & Notices	732.67	1,600	1,500
Dog Tag Sales Commission	0.00	0	0
Contracted Canine Control Services	9,621.89	13,000	13,500
Livestock Kill Claims	0.00	1,000	1,000
Livestock Valuers Fees	204.05	1,000	1,000
Misc. Expense	<u>0.00</u>	<u>50</u>	<u>100</u>
	<u>11,834.67</u>	<u>18,550</u>	<u>19,000</u>
Dog Tag Sales	(37,520.00)	(30,000)	(35,000)
Dog Pick-Up Fines	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>(37,520.00)</u>	<u>(30,000)</u>	<u>(35,000)</u>
<u>TOTAL ANIMAL CONTROL SERVICES</u>	<u>(\$25,685.33)</u>	<u>(\$11,450)</u>	<u>(\$16,000)</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>PROTECTIVE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>BUILDING SERVICES</u>			
Salaries & Wages	\$233,392.13	\$192,500	\$252,000
Payroll Burden	59,507.72	55,000	63,200
Operating Equipment & Supplies	1,053.84	1,200	1,200
Fuel & Oil	2,004.05	3,000	2,500
Telephone	723.17	1,200	1,200
Mileage / Travel Expenses	812.76	1,100	1,200
Memberships	1,053.84	1,000	1,100
Maintenance & Repairs: Vehicles	2,348.49	600	800
Advertising & Notices	1,366.04	1,500	1,500
Professional Services: Legal	3,042.62	3,000	3,000
Contracted Services	0.00	15,000	15,000
Training / Education	3,079.79	6,000	6,000
Misc. Expense	371.95	400	450
Transfer to Reserves	15,687.86	0	0
911 Signage and Materials	<u>576.60</u>	<u>1,500</u>	<u>800</u>
	<u>325,020.86</u>	<u>283,000</u>	<u>349,950</u>
Work Orders / Zoning Letters	(5,800.00)	(6,000)	(6,000)
Building Permit Fees	(341,834.50)	(200,000)	(260,000)
Misc. Revenue	0.00	0	0
Transfers from Reserves - <i>Contracted Services</i>	0.00	(15,000)	(15,000)
911 Signage Fees	<u>(825.00)</u>	<u>(750)</u>	<u>(800)</u>
	<u>(348,459.50)</u>	<u>(221,750)</u>	<u>(281,800)</u>
<u>TOTAL BUILDING SERVICES</u>	<u>(\$23,438.64)</u>	<u>\$61,250</u>	<u>\$68,150</u>
<u>TOTAL PROTECTIVE SERVICES</u>	<u>\$2,161,599.80</u>	<u>\$2,245,428</u>	<u>\$2,365,318</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>TRANSPORTATION SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>OPERATIONS / MAINTENANCE</u>			
<u>PARKING LOTS</u>			
Salaries	0	\$400	\$400
Payroll Burden	0	200	200
Contracted Services	0	0	0
Snow Removal	3,564.14	4,000	4,000
Rentals	<u>7,490.54</u>	<u>7,500</u>	<u>7,500</u>
	<u>11,054.68</u>	<u>12,100</u>	<u>12,100</u>
<u>SIDEWALKS</u>			
<u>Snow Removal</u>			
Salaries	0.00	0	0
Payroll Burden	0.00	0	0
Materials & Supplies	0.00	0	0
Contracted Services	25,419.13	30,000	30,000
Snow Removal	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>25,419.13</u>	<u>30,000</u>	<u>30,000</u>
<u>SIDEWALKS</u>			
<u>Maintenance & Repairs</u>			
Salaries	4,883.83	5,350	5,000
Payroll Burden	2,490.76	2,725	2,600
Materials & Supplies	374.89	500	500
Contracted Services	<u>1,728.06</u>	<u>5,000</u>	<u>2,000</u>
	<u>9,477.54</u>	<u>13,575</u>	<u>10,100</u>
<u>BRIDGES & CULVERTS</u>			
Salaries	21,572.08	21,350	22,000
Payroll Burden	11,001.78	10,850	11,440
Materials & Supplies	16,087.35	20,000	16,000
Contracted Services	<u>18,703.06</u>	<u>10,000</u>	<u>10,000</u>
	<u>67,364.27</u>	<u>62,200</u>	<u>59,440</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>TRANSPORTATION SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>OPERATIONS / MAINTENANCE</u>			
<u>ROADSIDE MAINTENANCE</u>			
Grass Mowing & Weed Control			
Salaries	8,765.72	4,670	7,000
Payroll Burden	4,457.67	2,380	3,640
Materials & Supplies	0.00	0	0
Contracted Services	<u>21,267.84</u>	<u>21,500</u>	<u>22,500</u>
	<u>34,491.23</u>	<u>28,550</u>	<u>33,140</u>
Brushing			
Salaries	27,817.45	29,360	28,000
Payroll Burden	14,186.91	15,000	14,560
Materials & Supplies	0.00	0	0
Contracted Services	<u>44,947.37</u>	<u>43,500</u>	<u>47,000</u>
	<u>86,951.73</u>	<u>87,860</u>	<u>89,560</u>
Ditching			
Salaries	17,051.33	9,075	17,000
Payroll Burden	8,696.19	4,630	8,840
Materials & Supplies	1,216.67	1,200	0
Contracted Services	<u>661.44</u>	<u>2,500</u>	<u>500</u>
	<u>27,625.63</u>	<u>17,405</u>	<u>26,340</u>
Catch Basin			
Salaries	7,958.54	10,700	8,000
Payroll Burden	4,058.85	5,460	4,160
Materials & Supplies	2,828.28	4,000	3,000
Contracted Services	<u>6,152.11</u>	<u>3,000</u>	<u>5,000</u>
	<u>20,997.78</u>	<u>23,160</u>	<u>20,160</u>
Litter Pick-Up			
Salaries	15,562.84	20,000	16,000
Payroll Burden	7,937.05	10,200	8,320
Materials & Supplies	0.00	0	0
Contracted Services	<u>6,599.76</u>	<u>6,500</u>	<u>6,700</u>
	<u>30,099.65</u>	<u>36,700</u>	<u>31,020</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>TRANSPORTATION SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>OPERATIONS / MAINTENANCE</u>			
<u>HARDTOP MAINTENANCE</u>			
Asphalt Patching			
Salaries	113,315.16	75,000	100,000
Payroll Burden	57,790.74	38,250	52,000
Materials & Supplies	129,971.42	163,000	150,000
Contracted Services	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>301,077.32</u>	<u>276,250</u>	<u>302,000</u>
Sweeping / Line Painting			
Salaries	1,509.33	2,000	1,600
Payroll Burden	769.76	1,020	830
Materials & Supplies	0.00	0	0
Contracted Services	<u>37,569.51</u>	<u>36,000</u>	<u>38,500</u>
	<u>39,848.60</u>	<u>39,020</u>	<u>40,930</u>
Shoulder Maintenance			
Salaries	18,838.65	15,000	19,500
Payroll Burden	9,607.72	7,650	10,140
Materials & Supplies	548.83	2,000	0
Contracted Services	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>28,995.20</u>	<u>24,650</u>	<u>29,640</u>
<u>LOOSETOP MAINTENANCE</u>			
Grading			
Salaries	54,918.92	45,500	56,000
Payroll Burden	28,008.62	23,205	29,120
Materials & Supplies	0.00	0	0
Contracted Services	<u>2,635.58</u>	<u>3,000</u>	<u>3,000</u>
	<u>85,563.12</u>	<u>71,705</u>	<u>88,120</u>
Dust Control			
Salaries	5,066.82	4,100	5,000
Payroll Burden	2,584.08	2,100	2,600
Materials & Supplies	119,085.23	128,000	126,000
Contracted Services	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>126,736.13</u>	<u>134,200</u>	<u>133,600</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>TRANSPORTATION SERVICES</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>
<u>OPERATIONS / MAINTENANCE</u>			
<u>LOOSETOP MAINTENANCE (continued)</u>			
Gravel Resurfacing			
Salaries	19,920.26	13,350	16,000
Payroll Burden	10,159.34	6,810	8,320
Materials & Supplies	40,230.12	55,000	40,000
Contracted Services	<u>205,067.63</u>	<u>192,505</u>	<u>205,000</u>
	<u>275,377.35</u>	<u>267,665</u>	<u>269,320</u>
<u>WINTER CONTROL</u>			
Snow Removal			
Salaries	1,594.52	4,000	2,000
Payroll Burden	813.21	2,040	1,040
Contracted Services	<u>188.26</u>	<u>3,000</u>	<u>1,470</u>
	<u>2,595.99</u>	<u>9,040</u>	<u>4,510</u>
Snow Plowing			
Salaries: FT	21,021.59	37,400	30,000
Salaries: PT	548.28	3,200	2,000
Salaries: OT	13,158.30	16,000	14,000
Payroll Burden	17,711.38	27,240	23,920
Contracted Services	<u>2,524.63</u>	<u>14,000</u>	<u>3,000</u>
	<u>54,964.18</u>	<u>97,840</u>	<u>72,920</u>
Sanding & Salting			
Salaries: FT	31,264.07	27,250	31,750
Salaries: PT	800.20	2,125	1,000
Salaries: OT	11,850.59	14,000	12,000
Payroll Burden	22,396.58	21,040	23,270
Materials & Supplies	97,018.64	102,000	105,000
Contracted Services	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>163,330.08</u>	<u>166,415</u>	<u>173,020</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>TRANSPORTATION SERVICES</u>			
<u>OPERATIONS / MAINTENANCE</u>			
<u>WINTER CONTROL (continued)</u>			
Winter Patrol			
Salaries: FT	19,134.86	12,000	20,000
Salaries: OT	18,533.33	22,000	19,000
Payroll Burden	<u>19,210.78</u>	<u>17,340</u>	<u>20,280</u>
	<u>56,878.97</u>	<u>51,340</u>	<u>59,280</u>
<u>SAFETY DEVICES</u>			
Salaries	29,908.10	34,700	30,000
Payroll Burden	15,253.12	17,700	15,600
Materials & Supplies	17,861.19	13,250	18,000
Contracted Services	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>63,022.41</u>	<u>65,650</u>	<u>63,600</u>
<u>VEHICLE / EQUIPMENT MAINTENANCE</u>			
Salaries	48,394.82	42,000	45,000
Payroll Burden	24,681.40	21,450	23,400
Fuel & Oil	125,659.07	110,000	125,000
Maintenance & Repairs: Vehicles	121,487.06	135,000	120,000
Misc.	<u>13,957.39</u>	<u>12,000</u>	<u>13,000</u>
	<u>334,179.74</u>	<u>320,450</u>	<u>326,400</u>
<u>REVENUES</u>			
Road Receipts	(16,695.69)	(23,000)	(23,000)
Land Rental	(6,423.00)	(6,423)	(6,423)
Misc. Revenue	0.00	0	0
Leaf & Brushing	<u>(9,866.00)</u>	<u>(10,000)</u>	<u>(10,000)</u>
	<u>(32,984.69)</u>	<u>(39,423)</u>	<u>(39,423)</u>
<u>TOTAL OPERATIONS / MAINTENANCE</u>	<u>\$1,813,066.04</u>	<u>\$1,796,352</u>	<u>\$1,835,777</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>TRANSPORTATION SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>GENERAL ADMINISTRATION</u>			
Salaries & Wages	\$111,526.71	\$110,000	\$113,000
Payroll Burden	34,078.51	31,500	34,600
Materials & Supplies	5,069.15	6,000	5,000
Cleaning / Maintenance Supplies	205.99	450	300
Operating Equipment & Supplies	11,154.28	10,000	10,000
Clothing Allowance	3,334.60	3,000	3,000
Heat	5,831.10	7,000	6,500
Hydro	5,471.67	6,500	6,000
Water	835.31	1,000	900
Telephone	5,007.17	4,000	5,000
Mileage / Travel Expenses	21.88	150	30
Conference	1,454.54	1,600	1,500
Memberships	1,408.43	1,600	1,450
Maintenance & Repairs: Building	7,488.46	10,000	7,500
Maintenance & Repairs: Radio Equipment	1,642.32	1,500	1,500
Maintenance & Repairs: Vehicles	51.95	0	0
Advertising & Notices	1,388.40	1,800	1,400
Professional Services - Legal	2,308.88	4,000	2,400
Professional Services - Other	16,017.02	0	0
Sewage	407.89	400	400
Training / Education	5,014.02	5,000	6,000
Community Events	0.00	0	1,500
Misc. Expense	393.82	200	400
"ONE CALL" Expenses	<u>1,456.03</u>	<u>1,500</u>	<u>1,500</u>
	<u>\$221,568.13</u>	<u>\$207,200</u>	<u>\$209,880</u>
<u>REVENUES</u>			
Grants (Road Needs Study Update)	(8,299.54)	0	0
Transfers from Reserves (Road Needs/Dam)	<u>(7,717.48)</u>	<u>0</u>	<u>0</u>
	<u>(16,017.02)</u>	<u>0</u>	<u>0</u>
<u>TOTAL GENERAL ADMINISTRATION</u>	<u>\$205,551.11</u>	<u>\$207,200</u>	<u>\$209,880</u>
<u>TOTAL ROADS PROGRAM</u>	<u>\$2,018,617.15</u>	<u>\$2,003,552</u>	<u>\$2,045,657</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>TRANSPORTATION SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>STREET LIGHTS</u>			
Hydro	\$71,227.29	\$72,000	\$72,000
Maintenance & Repairs	12,562.42	5,000	12,500
Misc. Expense	21.29	500	500
Transfer to Reserve	<u>0.00</u>	<u>0</u>	<u>0</u>
<i>TOTAL STREET LIGHTS</i>	<u>83,811.00</u>	<u>\$77,500</u>	<u>\$85,000</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>TRANSPORTATION SERVICES</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>DRAINAGE</u>			
Salaries	\$43,906.79	\$41,000	\$44,000
Payroll Burden	12,749.25	12,500	13,000
Operating Equipment & Supplies	54.10	100	100
Fuel & Oil	699.84	500	750
Telephone	268.96	200	300
Mileage	278.16	600	500
Conferences	351.07	800	800
Memberships	175.00	200	200
Maintenance & Repairs: Vehicles	120.00	500	500
Advertising	0.00	250	250
Professional Services: Legal Fees	55,417.15	2,000	2,000
Training	0.00	500	500
Misc. Expense	121.42	100	200
Write-Offs - Drains	4,049.04	2,400	5,000
Municipal Drains - Municipal Share of Costs	<u>165,164.65</u>	<u>160,000</u>	<u>180,000</u>
	<u>283,355.43</u>	<u>221,650</u>	<u>248,100</u>
Superintendent Grant	(23,258.05)	(25,000)	(25,000)
Lawyer's Requests	(1,800.00)	(2,000)	(1,800)
Misc. Revenue	(1,425.00)	(500)	(1,000)
Transfer from Reserves	<u>(5,164.65)</u>	<u>0</u>	<u>0</u>
	<u>(31,647.70)</u>	<u>(27,500)</u>	<u>(27,800)</u>
<u>TOTAL DRAINAGE</u>	<u>\$251,707.73</u>	<u>\$194,150</u>	<u>\$220,300</u>

<u>TRANSPORTATION SERVICES</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>ENVIRONMENTAL</u>			
Misc. Expense	<u>\$32.98</u>	<u>\$500</u>	<u>\$500</u>
Customer Service Charge	(9,905.00)	(9,800)	(9,900)
Garbage Bag Tag Sales	<u>(568.54)</u>	<u>(100)</u>	<u>(100)</u>
	<u>(10,473.54)</u>	<u>(9,900)</u>	<u>(10,000)</u>
<u>TOTAL ENVIRONMENTAL</u>	<u>(\$10,440.56)</u>	<u>(\$9,400)</u>	<u>(\$9,500)</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>HEALTH SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>MEDICAL CENTRE</u>			
Salaries	\$405,517.76	\$390,000	\$375,000
Payroll Burden	84,219.76	85,000	80,000
Office Supplies & Equipment	4,951.35	6,500	6,500
Cleaning Supplies	3,879.72	3,750	4,000
Medical Supplies & Equipment	12,457.80	14,500	14,500
Heat	2,062.85	3,000	2,500
Hydro	12,036.90	19,500	15,000
Water & Sewer	3,482.18	3,000	4,000
Insurance	3,419.28	3,500	3,500
Telephone/Internet	4,943.46	5,000	5,200
Mileage/Entertainment	396.81	600	600
Postage	1,684.59	1,850	1,850
Maintenance & Repairs: Building	5,186.69	9,000	8,500
Maintenance & Repairs: Grounds	6,548.93	6,500	7,000
Maintenance & Repairs: Equipment	471.15	500	500
Software Support	17,651.29	17,750	18,500
Advertising	488.44	1,000	1,000
Legal Expense	2,938.46	5,000	5,000
Professional Services: Consulting	0.00	0	0
Professional Services: Cleaning Contract	14,653.44	15,500	16,500
Security	293.07	350	350
Training	330.72	500	500
Doctor Recruitment & Retention	50.86	1,000	1,000
Misc. Expense	450.00	750	750
Property Taxes	21,319.87	22,000	22,000
Transfer to Reserves - Doctor's Billings	0.00	0	0
Transfer to Reserves - Donations	<u>1,000.00</u>	<u>0</u>	<u>0</u>
	<u>610,435.38</u>	<u>616,050</u>	<u>594,250</u>
Grants	(1,317.12)	0	0
Rental Income	(62,100.84)	(62,500)	(62,500)
Donations	(1,000.00)	0	0
Doctors' Billings - Township Share	(415,232.34)	(415,000)	(425,000)
Misc. Revenue	0.00	0	0
Transfer from Reserves	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>(479,650.30)</u>	<u>(477,500)</u>	<u>(487,500)</u>
<u>TOTAL MEDICAL CENTRE</u>	<u>\$130,785.08</u>	<u>\$138,550</u>	<u>\$106,750</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>HEALTH SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>CEMETERIES</u>			
Salaries	3,937.48	2,500	2,500
Payroll Burden	1,940.58	1,000	1,000
Office Supplies	16.26	0	20
Water	384.07	350	0
Maintenance & Repairs: Grounds	7,914.39	5,000	7,000
IT Software & Maintenance	0.00	0	0
Advertising	0.00	0	0
Professional Services - Legal	0.00	2,000	2,000
Grass Cutting	4,960.85	7,000	7,000
Training	0.00	0	0
Misc. Expense	<u>21.18</u>	<u>100</u>	<u>100</u>
<u>TOTAL CEMETERIES</u>	<u>\$19,174.81</u>	<u>\$17,950</u>	<u>\$19,620</u>
<u>TOTAL HEALTH SERVICES</u>	<u>\$149,959.89</u>	<u>\$156,500</u>	<u>\$126,370</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>ADMINISTRATION & RECREATION PROGRAMS</u>			
Salaries	\$239,886.53	\$237,500	\$241,500
Payroll Burden	70,874.14	71,000	72,300
Office Supplies	1,361.00	1,200	2,500
Telephone	1,049.88	600	600
Mileage	1,132.58	1,200	1,200
Memberships	0.00	250	0
Advertising	0.00	0	0
Training	514.26	500	500
Community Events	0.00	0	2,500
Misc. Expense	<u>513.32</u>	<u>500</u>	<u>500</u>
<i>TOTAL ADMIN. & REC. PROGRAMS</i>	<u>\$315,331.71</u>	<u>\$312,750</u>	<u>\$321,600</u>

<u>RECREATION & CULTURE</u>	<u>2017 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2018 BUDGET</u>
<u>REC CENTRES/WOODLAWN ADULT CENTRE</u>			
Salaries	\$0.00	\$1,200	\$1,200
Payroll Burden	0.00	450	450
Cleaning & Maintenance Supplies	0.00	200	0
Operating Equipment & Supplies	0.00	100	100
Heat	0.00	0	0
Hydro	196.32	0	0
Water	0.00	0	0
Telephone	0.00	0	0
Maintenance & Repairs: Building	274.64	3,500	2,500
Maintenance & Repairs: Grounds	14.41	750	250
Advertising	0.00	0	0
Professional Services - Legal	0.00	0	0
Snow Removal	854.78	500	500
Sewage	0.00	0	0
Grass Cutting	0.00	500	0
Misc. Expense	<u>0.00</u>	<u>500</u>	<u>500</u>
	<u>1,340.15</u>	<u>7,700</u>	<u>5,500</u>
Rental Income	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>0.00</u>	<u>0</u>	<u>0</u>
<i>TOTAL RECREATION CENTRES</i>	<u>\$1,340.15</u>	<u>\$7,700</u>	<u>\$5,500</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>PARKS</u>			
Salaries	\$58,050.57	\$50,000	\$59,000
Payroll Burden	23,458.98	18,000	24,000
Cleaning & Maintenance Supplies	407.70	1,000	0
Operating Equipment & Supplies	2,984.61	3,000	3,000
Fuel & Oil	5,642.83	8,000	6,500
Clothing Allowance	858.34	1,000	1,000
Heat	330.93	400	400
Hydro	4,397.95	6,000	5,000
Water	9,570.58	5,000	10,000
Maintenance & Repairs: Building	11,907.01	6,000	8,000
Maintenance & Repairs: Grounds	37,265.85	30,000	32,000
Maintenance & Repairs: Equipment	7,090.63	10,000	8,500
Maintenance & Repairs: Vehicles	1,518.32	1,500	7,000
Advertising	927.08	1,000	1,000
Professional Services (Youth Hire Program)	7,444.02	3,500	3,500
Garbage Pick-Up	1,113.06	1,000	1,000
Sewage	0.00	200	0
Grass Cutting	4,375.68	5,500	8,500
Training	1,159.87	1,500	1,500
Misc. Expense	<u>1,000.00</u>	<u>1,000</u>	<u>1,000</u>
	<u>179,504.01</u>	<u>153,600</u>	<u>180,900</u>
Youth Hire Program	(7,444.03)	(6,900)	(3,500)
Parks Rentals	(6,130.38)	(5,000)	(6,000)
Donations	0.00	0	0
Misc. Revenue	0.00	(250)	(250)
Transfers from Reserves	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>(13,574.41)</u>	<u>(12,150)</u>	<u>(9,750)</u>
<u>TOTAL PARKS</u>	<u>\$165,929.60</u>	<u>\$141,450</u>	<u>\$171,150</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>NORWICH ARENA</u>			
Salaries	\$124,868.88	\$124,500	\$126,900
Payroll Burden	48,446.49	55,000	50,000
Office Supplies	796.03	1,000	1,000
Cleaning & Maintenance Supplies	1,463.35	3,500	12,000
Operating Equipment & Supplies	8,185.17	8,000	8,000
Fuel & Oil	3,449.37	4,000	4,000
Clothing Allowance	1,738.36	3,000	3,000
Heat	8,991.30	11,500	10,000
Hydro	119,707.29	127,000	120,000
Water	6,799.93	4,000	7,000
Telephone	4,565.70	5,000	5,000
Mileage	390.00	600	500
Postage & Courier	86.50	300	200
Memberships	868.37	850	950
Maintenance & Repairs: Building	15,284.84	10,000	15,000
Maintenance & Repairs: Grounds	1,200.89	1,000	1,000
Maintenance & Repairs: Equipment	21,812.40	22,000	22,000
Maintenance & Repairs: Vehicles	0.00	6,000	4,000
Ice Maintenance	4,063.78	3,250	3,500
Advertising	368.27	1,000	500
Garbage Pick-Up	2,080.55	2,000	2,100
Snow Removal	1,958.88	3,500	3,500
Sewage Charges	7,501.11	4,000	7,500
Training	2,136.77	3,000	3,000
Misc. Expense	<u>915.84</u>	<u>250</u>	<u>250</u>
	<u>387,680.07</u>	<u>404,250</u>	<u>410,900</u>
Public Skating	(7,404.85)	(6,000)	(7,000)
Ice Rentals	(52,546.08)	(43,000)	(51,000)
Figure Skating	(33,999.68)	(35,500)	(35,000)
Minor Hockey	(92,914.60)	(96,000)	(92,000)
Junior "C" Merchants	(21,784.60)	(20,500)	(20,500)
Day Pass Ice Rentals	0.00	0	0
Meeting Room Rentals	(2,750.65)	(3,000)	(3,000)
Advertising Revenue	(10,200.04)	(10,500)	(10,500)
Misc. Revenue	<u>(3,497.39)</u>	<u>(300)</u>	<u>(1,500)</u>
	<u>(225,097.89)</u>	<u>(214,800)</u>	<u>(220,500)</u>
<u>TOTAL NORWICH ARENA</u>	<u>\$162,582.18</u>	<u>\$189,450</u>	<u>\$190,400</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>NORWICH ARENA SNACK BAR</u>			
Salaries	\$10,163.93	\$12,000	\$12,000
Payroll Burden	2,153.76	2,300	2,300
Cleaning & Maintenance Supplies	259.07	250	0
Operating Equipment & Supplies	86.05	1,000	1,000
Booth Supplies	23,554.15	22,000	22,000
Clothing Allowance	0.00	500	500
Maintenance & Repairs: Equipment	164.07	3,500	2,000
Advertising	381.00	500	500
Misc. Expense	<u>491.54</u>	<u>100</u>	<u>100</u>
	<u>37,253.57</u>	<u>42,150</u>	<u>40,400</u>
Booth Sales	(28,403.17)	(29,000)	(29,000)
Misc. Revenue	<u>117.34</u>	<u>(100)</u>	<u>(100)</u>
	<u>(28,285.83)</u>	<u>(29,100)</u>	<u>(29,100)</u>
<u>TOTAL NORWICH ARENA SNACK BAR</u>	<u>\$8,967.74</u>	<u>\$13,050</u>	<u>\$11,300</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>NORWICH COMMUNITY CENTRE</u>			
Salaries	19,547.68	19,000	19,000
Payroll Burden	8,873.96	8,500	8,500
Office Supplies	320.00	300	300
Cleaning & Maintenance Supplies	1,236.15	2,500	0
Operating Equipment & Supplies	4,544.88	4,000	4,000
Auditorium Supplies	0.00	0	0
Fuel & Oil	0.00	500	0
Clothing Allowance	0.00	500	500
Heat	8,991.30	10,500	9,500
Hydro	13,300.83	14,000	14,000
Water	357.91	400	400
Telephone	945.79	500	500
Postage & Courier	0.00	200	100
Maintenance & Repairs: Building	5,642.60	8,000	8,000
Maintenance & Repairs: Grounds	688.67	1,000	1,000
Maintenance & Repairs: Equipment	1,040.53	3,500	2,500
Advertising	100.74	300	200
Garbage Pick-Up	2,080.56	2,000	2,000
Snow Removal	1,958.88	3,000	3,000
Sewage Charges	394.82	600	600
Training	1,159.88	200	200
Misc. Expense	<u>0.00</u>	<u>250</u>	<u>250</u>
	<u>71,185.18</u>	<u>79,750</u>	<u>74,550</u>
Socan Licensing Fees	(325.00)	(300)	(300)
Auditorium Rentals	(19,147.00)	(23,000)	(21,000)
Kitchen Rentals	(3,380.97)	(3,000)	(3,000)
Corkage	(910.00)	0	(500)
Misc. Revenue	<u>(353.23)</u>	<u>(500)</u>	<u>(500)</u>
	<u>(24,116.20)</u>	<u>(26,800)</u>	<u>(25,300)</u>
<u>TOTAL NORWICH COMMUNITY CENTRE</u>	<u>\$47,068.98</u>	<u>\$52,950</u>	<u>\$49,250</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>POOL - OTTERVILLE</u>			
Salaries	\$61,919.55	\$58,000	\$62,500
Payroll Burden	8,177.25	8,500	8,250
Stationary & Printing	425.86	350	400
Cleaning & Maintenance Supplies	609.67	1,000	0
Operating Equipment & Supplies	3,794.93	3,000	3,000
Pool Chemicals	4,275.59	3,500	4,000
Clothing Allowance	1,618.86	1,700	1,700
Awards & Badges	428.06	250	250
Heat	2,039.77	2,000	2,200
Hydro	4,145.51	6,500	5,000
Water	5,805.14	4,500	6,000
Telephone	1,016.01	1,000	1,000
Memberships	237.00	200	250
Maintenance & Repairs: Building	1,283.59	2,000	2,000
Maintenance & Repairs: Equipment	8,355.82	4,000	6,000
Advertising	643.12	1,000	1,000
Swim Team	515.92	200	200
Training	0.00	200	200
Misc. Expense	<u>0.00</u>	<u>500</u>	<u>500</u>
	<u>105,291.65</u>	<u>98,400</u>	<u>104,450</u>
Federal Grant - Youth Hire Program	(10,944.00)	0	(3,500)
Private Lessons	(8,203.03)	(7,000)	(8,000)
Swim Team	(2,343.28)	(1,500)	(2,000)
Public Swimming	(5,501.48)	(6,400)	(6,400)
Group Lessons	(9,311.08)	(8,500)	(9,000)
Private Rentals	(332.74)	(500)	(500)
Misc. Revenue	<u>0.00</u>	<u>(100)</u>	<u>(100)</u>
	<u>(36,635.61)</u>	<u>(24,000)</u>	<u>(29,500)</u>
<u>TOTAL OTTERVILLE POOL</u>	<u>\$68,656.04</u>	<u>\$74,400</u>	<u>\$74,950</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>SPRINGFORD HALL</u>			
Salaries	\$1,887.95	\$3,500	\$2,500
Payroll Burden	898.03	1,500	1,000
Cleaning & Maintenance Supplies	668.08	1,200	0
Operating Equipment & Supplies	764.93	500	500
Heat	875.82	900	900
Hydro	4,219.34	4,500	4,500
Water	760.54	900	900
Telephone	704.17	700	700
Maintenance & Repairs: Building	1,785.54	1,000	1,000
Maintenance & Repairs: Grounds	515.72	1,000	1,000
Maintenance & Repairs: Equipment	0.00	1,000	1,000
Professional Services: Cleaning	610.56	0	750
Advertising	0.00	300	300
Snow Removal	0.00	1,200	1,200
Misc. Expense	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>13,690.68</u>	<u>18,200</u>	<u>16,250</u>
Rental Income	(6,748.54)	(6,800)	(6,800)
Misc. Revenue	<u>0.00</u>	<u>0</u>	
	<u>(6,748.54)</u>	<u>(6,800)</u>	<u>(6,800)</u>
<u>TOTAL SPRINGFORD HALL</u>	<u>\$6,942.14</u>	<u>\$11,400</u>	<u>\$9,450</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>OXFORD CENTRE HALL</u>			
Salaries	\$5,612.04	\$6,500	\$6,500
Payroll Burden	2,456.70	2,500	2,500
Cleaning & Maintenance Supplies	780.08	3,500	0
Operating Equipment & Supplies	749.05	500	750
Heat	1,773.45	2,500	2,500
Hydro	2,368.56	4,000	3,000
Telephone	688.35	700	700
Maintenance & Repairs: Building	3,935.75	4,000	6,000
Maintenance & Repairs: Grounds	45.80	1,000	1,000
Maintenance & Repairs: Equipment	1,590.59	1,500	1,500
Advertising	0.00	250	150
Snow Removal	1,371.20	1,500	1,500
Misc. Expense	<u>0.00</u>	<u>250</u>	<u>250</u>
	<u>21,371.57</u>	<u>28,700</u>	<u>26,350</u>
Rental Income	(11,154.99)	(12,000)	(12,000)
Misc. Revenue	<u>(125.00)</u>	<u>(150)</u>	<u>(150)</u>
	<u>(11,279.99)</u>	<u>(12,150)</u>	<u>(12,150)</u>
<u>TOTAL OXFORD CENTRE HALL</u>	<u>\$10,091.58</u>	<u>\$16,550</u>	<u>\$14,200</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>PIONEER ROOMS</u>			
Salaries	\$1,912.36	\$2,400	\$2,400
Payroll Burden	874.22	950	950
Cleaning & Maintenance Supplies	390.03	500	0
Operating Equipment & Supplies	1,061.09	1,000	1,000
Heat	3,349.89	3,100	3,400
Hydro	2,651.43	3,000	2,800
Telephone	688.35	700	700
Maintenance & Repairs: Building	2,618.08	2,000	5,500
Maintenance & Repairs: Grounds	45.80	500	750
Maintenance & Repairs: Equipment	264.39	500	750
Professional Services: Cleaning	356.16	0	500
Advertising	0.00	0	0
Snow Removal	1,437.98	1,200	1,200
Misc. Expense	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>15,649.78</u>	<u>15,850</u>	<u>19,950</u>
Rental Income	(3,702.18)	(3,500)	(4,000)
Misc. Revenue	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>(3,702.18)</u>	<u>(3,500)</u>	<u>(4,000)</u>
<u>TOTAL PIONEER ROOMS</u>	<u>\$11,947.60</u>	<u>\$12,350</u>	<u>\$15,950</u>

<u>RECREATION & CULTURE</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>HORSE BARN & TRACK</u>			
Salaries	\$0.00	\$0	-
Payroll Burden	0.00	0	-
Hydro	98.43	100	-
Water	76.27	100	-
Maintenance & Repairs: Building	0.00	0	-
Maintenance & Repairs: Grounds	685.34	750	-
Maintenance & Repairs: Equipment	0.00	0	-
Snow Removal	<u>0.00</u>	<u>0</u>	<u>-</u>
<u>TOTAL HORSE BARN & TRACK</u>	<u>\$860.04</u>	<u>\$950</u>	<u>\$0</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

<u>RECREATION & CULTURE SERVICES</u>	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>LIBRARIES</u>			
<u>OTTERVILLE</u>			
Rent Expense	<u>\$3,916.68</u>	<u>\$5,420</u>	<u>\$5,500</u>
<u>BURGESSVILLE</u>			
Salaries	1,771.24	1,800	1,800
Payroll Burden	206.33	250	250
Cleaning & Maintenance Supplies	13.22	500	0
Heat	641.16	500	675
Hydro	1,377.23	2,150	1,425
Maintenance & Repairs: Building	732.18	1,000	1,000
Maintenance & Repairs: Grounds	0.00	300	200
Snow Removal	427.39	750	750
Grass Cutting	508.80	800	800
Misc. Expense	<u>50.00</u>	<u>50</u>	<u>50</u>
	<u>5,727.55</u>	<u>8,100</u>	<u>6,950</u>
Rent Revenue	<u>(1,000.00)</u>	<u>(1,000)</u>	<u>(1,000)</u>
<u>TOTAL LIBRARIES</u>	<u>\$8,644.23</u>	<u>\$12,520</u>	<u>\$11,450</u>
<u>TOTAL RECREATION & CULTURAL SERVICES</u>	<u>\$809,220.33</u>	<u>\$845,520</u>	<u>\$875,200</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>PLANNING SERVICES</u>			
<u>PLANNING</u>			
Photocopying Expenses	\$1,031.50	\$1,700	\$2,000
Postage & Courier	919.82	2,000	2,000
Advertising	0.00	2,000	2,000
Professional Services: Legal	0.00	5,000	5,000
Misc. Expense	<u>0.00</u>	<u>500</u>	<u>250</u>
	<u>1,951.32</u>	<u>11,200</u>	<u>11,250</u>
Planning Fees	(18,550.00)	(13,500)	(15,000)
Subdivisions and Site Plans	(4,250.00)	(3,500)	(4,000)
Preservicing Agreements	<u>0.00</u>	<u>(200)</u>	<u>(250)</u>
	<u>(22,800.00)</u>	<u>(17,200)</u>	<u>(19,250)</u>
<i>TOTAL PLANNING</i>	<u>(\$20,848.68)</u>	<u>(\$6,000)</u>	<u>(\$8,000)</u>

	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>PLANNING SERVICES</u>			
<u>ECONOMIC DEVELOPMENT</u>			
Mileage	\$0.00	\$0	\$0
Memberships	0.00	200	0
Advertising	475.00	500	500
Community Improvement Program	1,000.00	1,000	1,000
Misc. Expense	507.04	250	500
Rural Oxford Economic Development Corp.	30,000.00	30,000	33,300
B.I.A. Levy Grant	<u>14,500.00</u>	<u>14,500</u>	<u>14,500</u>
<i>TOTAL ECONOMIC DEVELOPMENT</i>	<u>\$46,482.04</u>	<u>\$46,450</u>	<u>\$49,800</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>PLANNING SERVICES</u>			
<u>MUNICIPAL HERITAGE COMMITTEE</u>			
Office Supplies	\$0.00	\$50	\$875
Heritage Book	1,900.00	2,900	2,900
Conferences	0.00	0	1,075
Memberships	75.00	75	75
Advertising	0.00	0	0
Misc. Expense	<u>0.00</u>	<u>50</u>	<u>50</u>
	<u>1,975.00</u>	<u>3,075</u>	<u>4,975</u>
Transfer from Reserves (WW1 Book)	<u>0.00</u>	<u>(1,000)</u>	<u>(2,900)</u>
	<u>0.00</u>	<u>(1,000)</u>	<u>(2,900)</u>
<u>TOTAL MUNICIPAL HERITAGE COMMITTEE</u>	<u>\$1,975.00</u>	<u>\$2,075</u>	<u>\$2,075</u>

	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>PLANNING SERVICES</u>			
<u>HEALTH & WELLNESS ADVISORY COMMITTEE</u>			
Office Supplies	\$0.00	\$100	\$0
Advertising	0.00	750	0
Misc. Expense	0.00	150	0
Transfer to Reserves	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>0.00</u>	<u>1,000</u>	<u>0</u>
Donations	0.00	0	0
Misc. Revenue	0.00	0	0
Transfer from Reserves	<u>0.00</u>	<u>(1,000)</u>	<u>0</u>
	<u>0.00</u>	<u>(1,000)</u>	<u>0</u>
<u>TOTAL HEALTH & WELLNESS COMMITTEE</u>	<u>\$0.00</u>	<u>\$0</u>	<u>\$0</u>

THE TOWNSHIP OF NORWICH
2018 OPERATING BUDGET

	<u>2017</u> <u>ACTUAL</u>	<u>2017</u> <u>BUDGET</u>	<u>2018</u> <u>BUDGET</u>
<u>PLANNING SERVICES</u>			
<u>CANADA DAY COMMITTEE</u>			
Office Supplies	\$0.00	\$1,000	\$1,000
Equipment/Supplies (<i>includes extra \$1,000 for twp use</i>)	\$14,081.16	\$15,000	\$6,000
Promotion	\$0.00	\$2,500	\$2,500
Advertising	1,303.57	3,000	2,500
Misc. Expense	946.77	0	500
Transfer to Reserves	<u>4,202.39</u>	<u>0</u>	<u>0</u>
	<u>20,533.89</u>	<u>21,500</u>	<u>12,500</u>
Grant - Celebrate Canada Funding	(1,500.00)	(8,000)	(1,500)
Donations	(16,458.95)	(10,000)	(10,000)
Misc. Revenue	(574.94)	(500)	0
Transfer from Reserves	<u>0.00</u>	<u>0</u>	<u>0</u>
	<u>(18,533.89)</u>	<u>(18,500)</u>	<u>(11,500)</u>
<u>TOTAL CANADA DAY COMMITTEE</u>	<u>\$2,000.00</u>	<u>\$3,000</u>	<u>\$1,000</u>
<u>TOTAL PLANNING SERVICES</u>	<u>\$29,608.36</u>	<u>\$45,525</u>	<u>\$44,875</u>